

North Dakota Library Coordinating Council (NDLCC)

Regular Quarterly Meeting April 13, 2016

North Dakota State Library, Bismarck, North Dakota

Call to order: Chair Smith called the meeting to order at 8:30 A.M., welcoming the Council Members.

Council Members Present: Chair Ted Smith, Ilene Larson, Mary Soucie, Phyllis Kuno, Beth Reitan, Tim Dirks, Wendy Wendt, Jason Matthews, and Michele Seil. Susie Sharp and Stephen Banister participated via telephone conference call. Stephen participated for half of the meeting.

Council Members Not Present: None

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian and Cheryl Pollert, North Dakota State Library Recorder.

Review of the Agenda: There were no changes or corrections to the agenda.

Approval of the February 11, 2016 Meeting Minutes: Matthews moved, seconded by Seil that the minutes be adopted as presented with no changes or amendments. Motion carried by unanimous voice vote.

State Librarian Report:

Soucie submitted a written report, briefly touching base on some of the points such as Library Utilization Committee (LUC), the Collection Development Committee, NDSL Marketing and Outreach and asked for any additional questions. Seil asked if there has been feedback regarding the cutting of the three databases by NDSL. Soucie said that only a few libraries have requested their usage information regarding the cut databases.

Old or New Business:

- **Strategic Plan:** Soucie passed out copies of a sheet showing the NDSL's new mission and vision statements plus the three Strategic Goals planned to be enacted over a three year period.
- **Legislative Day Overview:** The event will begin at 10:00 A.M. with the presentation at 10:15 with Smith and Wendt as hosts. There are packets created to be given to the legislators in attendance. Soucie reported that she will be going to the National Library Legislative Day in Washington D.C. in May to represent North Dakota. Soucie hopes that next year's local Library Legislative Day will be able to occur during the next legislative session for better turn out.
- **Renovation and Repair Grant Assessment:** The Council reviewed the grant applications submitted for this grant round. The total amount available for this Renovation and Repair Grant is \$250,000.

- a. After review of each grant application with discussion, Dirks moved, seconded by Larson, to approve the Renovation and Repair Grants as follows:

Bismarck Veterans Memorial Public Library – \$16,081
Bowman Regional Public Library – 0
Cavalier Public Library – \$7,828
Edgeley Public Library – \$3,777
Edna Ralston Library – \$3,450
Enderlin Municipal Library – 0
Griggs County Public Library – \$10,000
Harvey Public Library – \$3,350
Heart of America Library (Rugby) – \$23,588 w/ contingencies
Hebron Public Library – \$6,120
James River Valley Library System – 0
Lakota City Library – \$50,000
Leach Public Library (Wahpeton) – \$25,000 w/ contingencies
McVile Community Library – \$2,104
Mohall Public Library – \$34,697
Morton Mandan Public Library – \$38,000 w/ contingencies
Rolla Public Library – 0
Walhalla Public Library – \$16,082 w/ contingencies
Williston Community Library – \$9,923

Total amount of grants awarded: \$250,000.

Motion Carried with 9 ayes, and 1 member absent.

- b. The Council asked that for future grants of this type, the minutes should reflect they want to have the applications have: a libraries size and to include pictures for every issue addressed. The Council thought that priority should be given with ADA as #1, windows, doors, etc. as #2, and other as #3.
- c. The Council would like the Rubric to be reviewed for areas of change as they felt it could be improved. The Council was asked to do a possible grant writing panel at the upcoming NDLA Conference in September.

Next Meeting Date and Time: A Doodle Poll will be setup by Soucie to request a meeting date in July from Council members. Sharp volunteered her library as the next meeting location. Other library locations in the area will be looked at for possible site visits. The hotel in Carrington was suggested for the Council members as the most likely place to stay.

This meeting is Larson's last to attend so a certificate of appreciation was presented to her for 2 terms of service and with much thanks from Council members and the State Library.

Adjournment: Chair Smith adjourned the meeting at 2:00 P.M.